

**Louisiana Association of  
Drug Court Professionals  
2017 Conference  
Exhibitor Prospectus**

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**May 9-11, 2017  
MARRIOTT-CANAL ST.  
NEW ORLEANS, LA.**

**PRESENTED BY:  
LOUISIANA ASSOCIATION OF  
DRUG COURT PROFESSIONALS**

**CO-SPONSORED BY:  
LOUISIANA SUPREME COURT**

## Attendee Profile

This is our 19<sup>th</sup> annual LADCP conference and attendance is expected to continue to grow. In addition to the membership of our organization, we are also drawing attendees from surrounding states who are interested in learning more about drug courts. Participation as an exhibitor will allow secure exposure for your organization to the entire drug court field in Louisiana and beyond.

## Exhibitor Accommodations

In order to maximize your opportunities, LADCP will place the exhibitors in an area near the general conference sessions. All continental breakfasts as well as morning and afternoon breaks will take place in and about the exhibit area. In this manner we can ensure a high degree of participant traffic. The exhibit area will be located on the second floor in the Marriott Canal St. The session breakout rooms open onto the exhibit area that we have selected. Arrangements must be made by each exhibitor and at their own expense for any audio visual, internet and telephone services.

## Booth Space and Deadlines

The cost for a booth will be \$750.00. Space will be assigned on a first-come, first-serve basis. A signed contract and payment in full is due no later than May 1, 2017. The booth will include a six foot skirted table, two chairs, and access to utilities. You will also receive a listing in the conference program, two complimentary conference registrations for company representatives, and a list of conference attendees. Additional representatives will be allowed to staff your company's booth, however, if they wish to attend conference sessions, they must register as any other participant. Names must be submitted in advance so that name tags can be generated.

## To Reserve Booth Space

Booth space will be assigned on a first-come, first-serve basis. *All booth fees must be paid in full in order to reserve space.* To reserve space, please fill out and sign the enclosed contract and submit it with payment to the address enclosed. Please return your contract with payment no later than May 1, 2017. Hotel accommodations are available to exhibitors at the negotiated conference rate, based upon availability. Contact the hotel directly to make arrangements, or contact the hotel by means of the website for the conference.

Follow this link for reservations:

<https://resweb.passkey.com/go/LADCP2017>

**Contact Information:** Lars Levy Phone: 985-518-1279 or email: [lars.levy2@gmail.com](mailto:lars.levy2@gmail.com)

## **Cancellation or Withdrawal**

Upon written notice, an exhibitor may withdraw from the conference. Refunds will be cut off at the May 1st deadline. A cancellation prior to May 1, 2017 will receive a full refund, after May 1, 2017 no refund will be made. If, however, due to unforeseen circumstances the premises where the exhibit is to be housed is damaged and the exhibit fails to take place the exhibitor waives any and all damages and claims and agrees that the sole liability of LADCP is to refund the payment to the exhibitor.

## **Shipping and Receiving**

Exhibitors will be responsible for making their own arrangements with the hotel regarding the shipping and receiving of their exhibit materials. LADCP will not assume any shipping related costs on behalf of an exhibitor. If an exhibitor does not have a room at the conference hotel, specific arrangements will be required through the hotel regarding billing for shipping and receiving.

## **Exhibitor Schedule**

### **Monday May 8, 2017**

- 6:00 PM Move in and setup

### **Tuesday May 9, 2017**

- 7:30 AM Exhibit Hall Opens
- 5:00 PM Exhibit Hall Closes

### **Wednesday May 10, 2017**

- 7:30 AM Exhibit Hall Opens
- 5:00 PM Exhibit Hall Closes

### **Thursday May 11, 2017**

- 7:30 AM Exhibit Hall Opens
- 11:00 AM Break Down Exhibits

**Contact Information:** Lars Levy Phone 985-518-1279 or email: [lars.levy2@gmail.com](mailto:lars.levy2@gmail.com)

## Sponsorship Opportunities

If your company would like to increase its visibility at the conference, we are offering several opportunities to sponsor events. Also, please note that sponsorship of any activity will include signs indicating your sponsorship of the particular event. Please find the approximate costs of the events listed below. The prices are based on the catering guide published by the hotel and, as such, are subject to change based on the hotel policies.

- Continental breakfast on Tuesday and Wednesday \$8,000.00
- Morning and afternoon coffee breaks on Tues. and Wednesday. \$6,000.00
- Full breakfast Thursday morning \$10,000.00

Full or partial sponsorship of the reception is available. Cost is still under negotiation.

## Conference Program Advertising Opportunities

Each attendee of the conference will receive a printed conference program. Conference program advertisement is a great way to promote your company or product to conference attendees. You will be responsible for providing LADCP with the design and artwork for your advertisement. The rates for advertising in the conference program are as follows: full page (\$1,000), half page (\$500) and quarter page (\$300).

## Conference Hotel

**Marriott New Orleans—Canal St**  
555 Canal St. New Orleans, La. 70130  
Phone: 1-504-581-1000

Please note that you are responsible for making your own hotel reservations

## Hotel Accommodations

Rate: \$128.00 / night (rate does not include applicable taxes and is subject to change due to the state government rates.) The Marriott New Orleans Canal St. is the perfect address to savor the Crescent City's zest for living. The Marriott New Orleans is only a walk away from top restaurants, galleries and antique shops - and centrally located to the business district, the famous French Quarter, and the upscale shopping area. Without a doubt, The Marriott New Orleans is your best choice for getting around the world famous French Quarter.



<http://www.marriott.com/hotels/travel/msyla-new-orleans-marriott>



# Exhibitor Contract Louisiana Drug Court Conference May 9-11, 2017 Marriott New Orleans-555 Canal St.

Company Name \_\_\_\_\_

Contact / Authorized Representative \_\_\_\_\_

Title \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

Company web site address \_\_\_\_\_

Describe the products and / or services being exhibited in your booth. This will be used in your listing in the conference program. (LADCP reserves the right to edit all descriptions).

The cost for a booth will be \$750.00. Space will be assigned on a first-come, first-serve basis. A signed contract and payment is due no later than May 1, 2017. The booth will include a six foot skirted table, two chairs, and an identification sign with your company name. **Arrangements for utilities as well as shipping and receiving of all materials must be made prior to the conference by the exhibiting agency and at their own cost.** The exhibiting agency will also receive a listing in the conference program, two complimentary conference registrations for company representatives and a list of conference attendees.

Payment information: LADCP is accepting payment in the form of check, money order or credit card. Checks are to be made payable to LADCP, P.O. Box 2664., Morgan City, LA 70381. Call LADCP at 985-518-1279 with any questions.

Exhibitor Acceptance: I, a duly authorized representative of the undersigned organization / company, on behalf of said organization, subscribe, and agree to all the terms and conditions contained in the exhibitor prospectus and contract.

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

List the names of any and all staff members who will be working your booth so that nametags can be generated:

\_\_\_\_\_  
\_\_\_\_\_

**Contact Information:** Lars Levy Phone 985-518-1279 or email: lars.levy2@gmail.com

